

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

MINUTES OF July 17th, 2013

1) The DCTB Chair called the meeting to order and the roll was taken as follows: (13-07-01)

<u>X</u>	Tom Jones- Chair
<u>X</u>	Boots Sheets- Vice Chair
<u>X</u>	Roger VanSickle- Secretary
<u>X</u>	Erwin Dugasz
<u>Ab</u>	Tim Dodge
<u>X</u>	Ed Helvey
<u>X</u>	Traci Cromwell

Staff present for the meeting:

<u>X</u>	Denny Schooley- Executive Director
<u>X</u>	Crystal James- Operations Director
<u>X</u>	Ginny Berry- Marketing and Public Relations Specialist
<u>X</u>	Richelle Tirado- Controller
<u>X</u>	Tonya James- Mobility Manager
<u>X</u>	Grant Bias- Operations Supervisor
<u>X</u>	Tina Smith-HR Coordinator
<u>X</u>	Ed Pierson-IT Specialist

a) Approval of Absences (13-07-01)

It was moved by Roger and seconded by Erwin to excuse Tim's absence.

b) Pledge

2) Public Comment

No public present.

3) Approval of Consent Agenda (13-07-02)

- a) Agenda for July 17, 2013
- b) Minutes of June 19, 2013

It was moved by Boots and seconded by Erwin to approve the Consent Agenda (13-07-02). Motion passed.

4) Reports

a) Board Committees

i. Finance

Committee did not meet.

ii. Legislative

Committee did not meet.

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

b) Department

Crystal-

Fixed routes and new routes are doing well. We are planning to put CDL buses on all fixed routes. We have two more drivers that obtained their CDL's, and another driver scheduled to test. We have posted to hire more drivers.

Denny noted that this June is the first time that fixed route ridership has surpassed demand response ridership.

c) Executive Director

Denny announced that our pending lawsuit has finally settled with a settlement of \$49,000.

5) Financial Status

a) Approval of financial status for month ending June 30, 2013 (13-07-03)

It was moved by Roger and seconded by Traci to approve the financial status for month ending June 30, 2013 (13-07-03). Motion passed.

b) Approval of CY2013 budget and appropriation changes (13-07-06)

This is to move appropriations from wages and salaries to capitalized maintenance.

It was moved by Traci and seconded by Boots to approve budget and appropriation changes (13-07-06). Motion passed.

6) Unfinished Business

a) Discussion concerning CY2014 Services

Denny-

DATA began primarily for the need of specialized transportation, and then later began to serve the general public, then the BOARD was created. Now he sees it as our responsibility to serve everyone, even non-passengers and tax payers. Previously, as a rural transportation system, we worked with and through ODOT for our funding. We are now urbanized, so we will be working directly with FTA for our funding. They basically say how much money we get, and then we have to figure out how to use it.

Denny explained that in 2012 we operated under SAFETEA-LU, and in 2013 we are operating under MAP-21. Using a timeline, he demonstrated how our operating year relates to our federal funds and the data we submit to NTD. He explained when allocated funds will be issued and used. He explained that we shouldn't cut service because that would decrease our funding for the future because future funding is based on previous year's vehicle revenue hours. The question is how we maintain levels of service when our federal funding is about one-third of what it has been in the past. Denny explained that he feels we need to move away from demand response (DR) and increase fixed route (FR) service. FR is much more efficient/cost effective, and is the best use of taxpayer money. He suggested that we continue to provide DR, but no longer subsidize it. It would only be provided at a fully allocated cost. We will continue to provide paratransit, as we have 10% of our apportionment of \$974,000 to use on paratransit, which is \$97,400, reimbursed 80/20, for a total of \$122,000.

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

Denny explained how DR currently works and how it is paid for through contracts, such as COA, at a fully allocated cost. Then he explained how DR is paid for by the general public. The total cost for a trip is \$26. Currently that breaks down to \$4 fare, \$11 federal, and \$11 local. In 2014, there will be no federal funding, so that means the local portion would need to double to \$22. So, the solution may be for us to provide DR for the general public at the full cost of \$26. Then, instead of agencies such as COA giving us the local match, we will help them set up their own specialized transportation system with their own rules. They, instead of DATA, will apply for 5310 funds, buy their own vehicles, and then either directly operate or contract with us a provider to provide transportation. They, in turn, would be reimbursed 80/20. If they choose not to contract the service out, they would only be reimbursed 50%. So, by contracting the service, they benefit. So, basically, the proposed plan asked the BOARD to approve using all federal funds for FR service, and not using any federal money to subsidize DR.

7) New Business

a) Approval of CY2014 Operating Plan (13-07-04)

Erwin suggested adding wording to the Resolution to specify that DR would no longer be subsidized with federal funds. Denny suggested adding an attachment to the Resolution that would highlight the changes described in his plan. The majority of the BOARD agreed that it was not necessary to amend the Resolution.

It was moved by Boots and seconded by Traci to approve the CY2014 Operating Plan (13-07-04). Roger abstained from voting. Erwin voted no. Motion passed.

b) Approval to submit grant application to Council for Older Adults (13-07-05)

This is for our annual grant request.

It was moved by Ed and seconded by Traci to approve submitting a grant application to COA (13-07-05). Roger abstained from voting. Motion passed.

8) Other Business-Open Comments

Approval of Ohio Syncro Skills Camp contract for summer trips for Ohio Wesleyan (13-07-07)

It was moved by Traci and seconded by Ed to approve the Ohio Syncro Skills Camp contract (13-07-07). Motion passed.

9) Adjourn

There being no further business to transact, the Chairman adjourned the meeting.
